

# Planning Council Meeting June 13, 2017

MINUTES

JUNE 13, 2017

7:00 PM

JUNE PLANNING COUNCIL

<b>FACILITATOR</b>	Mark Schwarz			
<b>NOTE TAKER</b>	Karen Moser			
<b>ATTENDEES</b>	President	Mark Schwarz	Stewardship	Mike Byrne
	VP Alpha	Steve Dyer	Lay Ministry	Kia Conrad
	VP Omega	Tom Conrad	Church Property	Don Huseby
	Secretary	Karen Moser	Worship	Gary Turk
	Parish Education	Vicki Olson	Congregational Life	Eric Castleberg
<b>ABSENT</b>	Pastor	Susan Schneider (on Sabbatical)		

<p><b>PRE-MEETING</b></p>	<p><b>I. Brigit Ellingboe with LSS spoke with council about the proposal of LSS possibly using the second floor of the church for office space.</b></p> <ul style="list-style-type: none"> <li>● They currently are in an office on Odana Rd. and are having difficulties making ends meet with what they are being charged for rent. Their lease is their largest expense, and they are continually losing their funding from outside sources. They rely very heavily on the partnerships with churches, as the program serves those who may not have insurance or cannot afford their needed mental health care.</li> <li>● They also use space at St. John’s Lutheran in Madison for the “Off the Square’ program,</li> <li>● Currently the Odana Rd. locations consists of ten staff.</li> <li>● They are looking for eight areas/spaces to serve as offices, therapy rooms, a reception area and an adoption area.</li> <li>● They hold regular business hours Monday-Friday and also see clients after school 3-8PM.</li> </ul> <p><b>Questions from the council:</b></p> <ul style="list-style-type: none"> <li>● Security? LSS would follow the policy of the church.</li> <li>● How would this impact Trinity’s commitment to the Canopy Center? <ul style="list-style-type: none"> <li>○ LSS is in a holding pattern in terms of when their lease ends and Brigit mentioned that there is some flexibility and would not be before June 30, 2018, when Canopy will be finished leasing their office space.</li> </ul> </li> <li>● How would this impact Trinity’s commitment to IHN? <ul style="list-style-type: none"> <li>○ There may be the option of using extra funds dedicated to building expense to create partitioned rooms in the lower level to serve as bedrooms for IHN, as Trinity would really like to continue this relationship.</li> <li>○ Vicki Olson shared that this is what most of the churches who host IHN do and that the accommodations currently provided by Trinity are much nicer than most. So utilizing space in the basement, which does not have the benefit of as much natural light etc...is something that the guests tend to be used to.</li> </ul> </li> </ul> <p><b>II. Ron Mach</b></p> <ul style="list-style-type: none"> <li>● Supply pastor during Pastor Sue’s Sabbatical attended the meeting for introductions with Planning Council</li> </ul>
<p><b>DEVOTIONS:</b> (Led by Mike Byrne)</p>	<ul style="list-style-type: none"> <li>● Mike Byrne shared an article from the Bishop published in the Living Lutheran Magazine about the current politically charged times and finding where we as Christians fit into this relationship of church and state during such times and how important it is to remember that we as Christians are one people.</li> </ul>
<p><b>CALL TO ORDER</b></p>	<p>Mark Schwarz 7:51</p>
<p><b>APPROVAL OF MINUTES</b></p>	<p><b>Approval of May 9 Minutes</b>  <b>Approved:</b> Kia Conrad  <b>Second:</b> Mike Byrne  <b>April 5 minutes</b> will be approved at a later date.</p>
<p><b>PASTOR’S REPORT - SUE SCHNEIDER</b></p>	<p>Pastor Sue texted that the Food in Paris is good and they are having a wonderful time!</p>
<p><b>TREASURER’S REPORT- MARK SCHWARZ</b></p>	<ul style="list-style-type: none"> <li>● <b>Treasurer’s Report &amp; Financials are attached.</b>  Approved: Mike Byrne  Second: Vicki Olson</li> </ul>

**NEW  
BUSINESS**

- **Current Personnel Behavior and Needs for 2018**
  - **Preparations for Andy's retirement.**
    - Diane Turner is a member of Trinity and is the owner of a local cleaning service.
    - There are plans to have Diane visit and assess the costs/possibility of her company taking over once Andy is retired.
    - Andy has expressed an interest in volunteering his time after retirement to help during the transition and beyond.
    - Steve and Don will continue conversation with Andy to be sure that all are clear on the expectations after his retirement.
- **LSS Proposal** (see above discussion)

**OLD BUSINESS**

- **Current Personnel Needs for 2018**
  - Council discussed the importance of Karen sticking to her hours for budgeting purposes.
- **Financial Campaign for Signage**
  - Mike Byrne & Tom Conrad met to brainstorm ideas for promoting the fundraiser. There are plans to have a display for all to visually see the progress and highlight the fact that thanks to the Mel Schlueter memorial, a big portion of the funds are already taken care of. The visual will create a more tangible, realistic looking goal.
  - There will be a mailing sent to all pledging/giving members of the congregation.
- **Vivian Zumkehr Estate and Scholarship Fund**
  - Pastor Sue & Mike Byrne provided application samples and will meet to work on having an application put together before the next Planning Council Meeting.
  - Mike will provide the Scholarship Application soon and will also share the scholarship information during a temple talk in worship,
- **Update on Photo Directory**
  - Edits and updates continue.
  - New information/suggestions continue to come to the office. .
  - Date of availability for the congregation? Rally Sunday, September 10.
- **Future of Trinity Solar Bonds:**
  - Discussion regarding the timeline of buying out the Solar Partnership will continue.

<p><b>COMMISSION UPDATES</b></p>	<ul style="list-style-type: none"> <li>● <b>Stewardship (Mike Byrne)</b> <ul style="list-style-type: none"> <li>○ No additional items.</li> </ul> </li> <li>● <b>Property (Don Huseby)</b> <ul style="list-style-type: none"> <li>○ Equity Insurance walkthrough went well. Nothing new to report.</li> </ul> </li> <li>● <b>Education etc... (Vicki Olson)</b> <ul style="list-style-type: none"> <li>○ IHN rooms now all have DVD players,</li> <li>○ Rally Sunday...all teachers are returning! More information promoting the start of the program year will be published in the next Seasons and announcements as the time gets closer.</li> </ul> </li> <li>● <b>Congregational Life (Kia Conrad)</b> <ul style="list-style-type: none"> <li>○ <b>New Members Gathering:</b> The first gathering to Welcome new/young visitors and members was a huge success <ul style="list-style-type: none"> <li>▪ More opportunities like this to come!</li> <li>▪ Thank you Kia and Tom for hosting the event at their home!</li> </ul> </li> <li>○ <b>Pocket Change Ministry</b> <ul style="list-style-type: none"> <li>▪ 60 pill bottles were collected for Matthew 25 Ministries. <ul style="list-style-type: none"> <li>▪ The collection can continue if people bring in more.</li> </ul> </li> <li>▪ July Collection is eyeglasses going to the Lions club. Ericka Short let Kia know that they also collect hearing aids.</li> <li>▪ August Collection will be cell phones and printer cartridges</li> <li>▪ September Collection will support the ministry of Carolyn Schneider.</li> </ul> </li> <li>○ <b>IHN:</b> <ul style="list-style-type: none"> <li>▪ July 9-16.</li> </ul> </li> <li>○ <b>Bike and Build:</b> <ul style="list-style-type: none"> <li>▪ July 16-19</li> </ul> </li> <li>○ <b>ATWOODFEST</b> <ul style="list-style-type: none"> <li>▪ July 29-30. Kia will be asking for workers to help prep. and run the games</li> </ul> </li> </ul> </li> </ul>
<p><b>ADJOURN</b></p>	<ul style="list-style-type: none"> <li>● <b>Next meeting is Tuesday August 8, 2017</b> <ul style="list-style-type: none"> <li>○ Gary Turk Devotions</li> </ul> </li> <li>● <b>Motion to Adjourn:</b> Eric Castleberg <b>Second:</b> Kia Conrad</li> </ul>